Policy and Procedure Review: Transient Students

We'll get started shortly
Please be sure to mute your audio





Policy and Procedure Review: Transient Students

Complete College Georgia April 21, 2016





Welcome

Chris Ferland

Chair of Transient Student Review Working Group
Assistant Vice President of the Office of Institutional Research
Georgia College and State University

Jonathan Hull

Assistant Director, Policy and Partnership University System of Georgia

Heather Collins

Policy Analyst
University System of Georgia





CCG Policy Review Process

- Multiple entry points for policies
- Multiple points of deliberation
- CCG process focused on policy affecting student completion
- Approval from RACs, BOR, others
- Communication and implementation





Transient Student: Timeline

- 2015: Issues identified by RACRA
- February 11, 2016: Working Group Meeting
- February March 2016: Revisions developed
- April 2016: Proposal reviewed by campus leaders
- May 2016: Finalized proposal reviewed by Chief Academic Officer
- Summer 2016: Implementation





- Academic and Student Affairs Handbook revisions
- www.completegeorgia.org/transient-student-policy
- General Responsibilities
 - Home institutions
 - Visiting institutions
 - Students
- Clarification
 - Learning Support
 - Transient Permission Request Form
 - Special info requested by visiting institutions





Example of Permission Form

Georgia Gwinnett			Georgia Gwinnett Colle Office of the Registr 1000 University Center La
COLLEGE			Lawrenceville, Georgia 300-
	Transient Student Per	mission Request F	Form
another institution must be transient courses for one te course availability at the tra	s on the preceding page before attemptir current students in good academic star rm at a time. Admissions requirements unsient institution. It is recommended the e early as possible, as course availability i	iding at the home institution wary by institution and adm at all information required	n. Students can only request to enroll in hission acceptance does not guanrantee from the home and transient institutio
Student Information			
Last Name	First Name	МІ	Maiden Name (if applicable)
Mailing Address			
City	State	Zip Code	Phone
Transient Institution	Information		
Transient Institution	Information State	Zip Code	Phone
Transient Institution Transient Institution Mailing Address		Zip Code	Phone
Transient Institution Transient Institution Mailing Address City Fax Term and Year to Enroll	State	·	Phote
Transient Institution Transient Institution Mailing Address City Fax Term and Year to Enroll	State Email Information (select one of the fe	ollowing):	Phess nsient Institution Hold for Pick U
Transient Institution Transient Institution Mailing Address Cay Fax Term and Year to Exercil Transient Institution Mail to Transient Institution Student Checklist Review pre-requisenceded for transienceded for transienced for transience	State Email Information (select one of the fe Institution Fax to Transient Institution Fax to Transient course(its courses needed for transient course(at course(s).	sllowing): ution Email to Tra	nsient Institution Hold for Pick U
Transient Institution Transient Institution Mailing Address Cay Fax Transient Institution Mail to Transient Institution Mail to Transient Institution Student Checklist Review per-requise needed for transie courses will fulfill prior to enrolling in the course will be course will prior to enrolling in the course will be cours	State Entail Information (select one of the fe institution Fax to Transient Institution	ollowing): ution Email to Tra b). Determine if you have al an advisor about course su ents and obtain appropriate	nsient Institution

			Trans	ient Course Information	1		Н	ome Course Information	
Credit Tree	E/S	Course Prefix	Course Number	Transient Course Title	Bours	Course Prefix	Coune Number	Home Course Title	Hou
1774		Frank	ALLE STATE OF THE			FMILL	Aunt		
			Agreem nt policy s		ructions page	and rec	quest peri	nission to take the above course(s).
Student F	rint Nan	e		Student Si	gnature			Date	
Advisor I	rint Nan	ie (if applis	able)	Advisor Si	gnature (if appl	cable)		Date	
Departm	ent Chair	Print Nan	se (if applical	ole) Departme	nt Chair Signat	ire (if app	licable)	Date	
Dean Pri	nt Name	if applicab	de)	Dean Sign	ature (if applica	ble)		Date	
				r (select one of the follo anding and eligible to return od standing, but is eligible to	to home ins	itution			
Co	s s s	tudent is	not in go	od standing, and is not eligibl	e to return t			sons:	





Example of Permission Form Supplement

recommended ty is often limit			sen registration.					
Student In	formatio	n						
Last Name			First Name		MI	I	Maiden Name (if applicable)	
Mailing Address								
City			State		Zig	p Code	Phone	
Student ID								
Transient I	nstitutio	n Infor	mation					
Transient Institu	ion							
Mailing Address								
City			State		Zig	p Code	Phone	
Fax			Email					
Student Ch	ecklist w pre-requi	s).	s needed for transient course(s).				r coursework, knowledge, and skills n	
Term and Year to Student Cl Reviet trans Reviet fulfill sient Arra: Upor adde Academic It is highly reco	we the home ignormal entropy in the home ignormal educourse(s). In general educourse(s), ange payment in completion did to transcrite equivaler immended if ere each transt the "Credit".	s). r institution r institution r acation or p t for transic r of tr	is equivalency table or consult as requirements and obtain requirements and obtain ent course, six with visiting institut int course, arrange for transient is treturns to home institution. ommended)* so completed the following infort is intended to replace a general ma. Also, indicate whether each	n advisor abou n appropriate tion. ranscript to be mation to help education co- transient cou	t course approval sent to y ensure t irse (G),	substitu for subs your hor that cour program	er coursework, knowledge, and skills it stion. Determine whether transient oc stitution (if applicable) prior to enroll me institution. Transient courses will treat accurately recorded on transient course (P), or not intended to failill,	ourses will ing in tran only be ripts. a degree
Term and Year to Student Cl Reviet trans Reviet fulfill sient Arra: Upor adde Academic It is highly reco	we the home ignormal entropy in the home ignormal educourse(s). In general educourse(s), ange payment in completion did to transcrite equivaler immended if ere each transt the "Credit".	s). rinstitution rinstitution or p t for transi n of transie ppt if studen ncy (rec hat studen sient cours Type* column I'S* column	s needed for transient course(s). s equivalency table or consult as program requirements and obtain and course(s) with visiting institut int course, arrange for transient int trums to home institution. ommended)* s completed the following infort is intended to replace a general	n advisor about appropriate tion. ranscript to be a section to help education contransient courquivalencies.	t course approval sent to y ensure t irse (G),	substitu for subs your hos that cour prograr es (E), s	tition. Determine whether transient of stitution (if applicable) prior to enroll me institution. Transient courses will trees are accurately recorded on transo in course (P), or not intended to fulfill	ourses will ing in tran only be ripts. a degree
Term and Year to Student Cl Reviet trans Reviet fulfill sient Arra: Upor adde Academic It is highly reco	the cklist we pre-required to course(s) may be home to course(s). may be payment to completion d to transcri Equivaler mmended the "Credit rise in the "Credit rise in the "E. Course Co	s). rinstitution rinstitution or p t for transi n of transie ppt if studen ncy (rec hat studen sient cours Type* column I'S* column	is needed for transient course(s), it equivalency table or counts it as or course in course in course in course in course in course in course, arrange for transient in course, arrange for transient in treturns to home institution. ommended!) is completed the following inforce is intended to replace a general mm. Also, indicate whether each see that indicate whether each see this indicate to whether each see that in the course in th	n advisor about appropriate tion. ranscript to be a section to help education contransient courquivalencies.	t course approval sent to y ensure t irse (G),	substitu for subs your hos that cour prograr es (E), s	ution. Determine whether transient co- stitution (if applicable) prior to enroll me institution. Transient courses will trees are accurately recorded on transo- m course (P), or not intended to fulfill ubstitutes (S), or is not equivalent (a)	ourses will ing in tran only be ripts. a degree
Term and Year to Student CF Reviet Reviet	the cklist we pre-required to course(s) may be home to course(s). may be payment to completion d to transcri Equivaler mmended the "Credit rise in the "Credit rise in the "E. Course Co	r institution rinstitution rins	s needed for transient course(s), it equivalency table or consult as reorgans requirements and obtain are course for a course of the course, arrange for transient it at returns to home institution. ommended)* se completed the following inform to the transient in the course, arrange for transient is a treturn to home institution. ommended)* se completed the following inform to the transient in the course in the following informs. See this link for (CA) transfer:	n advisor about appropriate tion. ranscript to be a standard to be a standard to help education contransient counculvialencies.	e sent to y ensure t irse (G), se equat	substitutor for substitutor su	tion. Determine whether transient co- titution (if applicable) prior to enroll me institution. Transient courses will rese are accurately recorded on trause, ne owner (P), or not intended to falfill in- tubultuses (S), or is not equivalent (e).	ourses will ing in tran only be only be ripts. a degree to a home
Term and Year to Student CF Reviet Reviet	the cklist we pre-required to course(s) may be home to course(s). may be payment to completion d to transcri Equivaler mmended the "Credit rise in the "Credit rise in the "E. Course Co	r institution rinstitution rins	s needed for transient course(s), it equivalency table or consult as reorgans requirements and obtain are course for a course of the course, arrange for transient it at returns to home institution. ommended)* se completed the following inform to the transient in the course, arrange for transient is a treturn to home institution. ommended)* se completed the following inform to the transient in the course in the following informs. See this link for (CA) transfer:	n advisor about appropriate tion. ranscript to be a standard to be a standard to help education contransient counculvialencies.	e sent to y ensure t irse (G), se equat	substitutor for substitutor su	tion. Determine whether transient co- titution (if applicable) prior to enroll me institution. Transient courses will rese are accurately recorded on trause, ne owner (P), or not intended to falfill in- tubultuses (S), or is not equivalent (e).	ourses will ing in tran only be only be ripts. a degree to a home
Term and Year to Student CF Reviet Reviet	the cklist we pre-required to course(s) may be home to course(s). may be payment to completion d to transcri Equivaler mmended the "Credit rise in the "Credit rise in the "E. Course Co	r institution rinstitution rins	s needed for transient course(s), it equivalency table or consult as reorgans requirements and obtain are course for a course of the course, arrange for transient it at returns to home institution. ommended)* se completed the following inform to the transient in the course, arrange for transient is a treturn to home institution. ommended)* se completed the following inform to the transient in the course in the following informs. See this link for (CA) transfer:	n advisor about appropriate tion. ranscript to be a standard to be a standard to help education contransient counculvialencies.	e sent to y ensure t irse (G), se equat	substitutor for substitutor su	tion. Determine whether transient co- titution (if applicable) prior to enroll me institution. Transient courses will rese are accurately recorded on trause, ne owner (P), or not intended to falfill in- tubultuses (S), or is not equivalent (e).	ourses will ing in tran only be only be ripts. a degree to a home





Comment Period

- All documents provided to RAC members
- Feedback deadline is Friday, April 29
- Final proposal posted on CCG website by May 6
- Reviewed by Chief Academic Officer in May





Questions?

- Review Process
- Handbook Revisions
- Responsibilities
- Procedure Clarification
- Guidance Documents





Thank you

Jonathan Hull

jonathan.hull@usg.edu

404-962-3129

Heather Collins

heather.collins@usg.edu

404-962-3149

