

# Complete College Georgia

## 2016 Campus Plan Updates

# Overview

- Purpose & Function
- Process
  - Strategy Survey
  - Metrics
  - Narrative Report
- Objectives
- What's New
- Review and Feedback
- Submitting the Report
- Campus Liaisons

2016 CCG Campus Plan Updates

# PURPOSE AND FUNCTION

# Why Bother?

For the System Office:

Window into the work and priorities on campuses.

For the institutions:

Opportunity for reflection and refining of goals, objectives and paths

# Does anyone use these things?

- Campus Plan Updates help the System Office set priorities for our activities
- Updates help to respond to policy makers' inquiries and interests
- Details in the Updates can help to guide work on other campuses.



2016 CCG Campus Plan Updates

# UPDATE PROCESS



# The Update Process

## Two Parts of the Campus Plan Update

- Strategy Survey—completed online
- Narrative Report
  - Institutional Mission and Student Body Profile
  - Summary of Activities
  - Observations and Projections

# Timeline

May 27	Status Report instructions sent out to campuses
June 9	Status Report webinar Call for peer review volunteers
June 22	Validated Data distributed to campuses
August 18	Strategy Survey Completion Deadline Optional Draft Status Reports Deadline (for institutions wishing peer review)
September 14	Campus Progress Check ins, Data Update; Optional reviews returned to campuses
October 28	Final update reports due to System Office
December 1	Updates submitted to Governor's Office



# Strategy Survey

- Updated from 2015
  - Seeks slightly more detail on activities
    - Specific populations
    - Modes of advising
    - Delivery model for learning support
  - Eliminates some questions
  - Does not duplicate other surveys
- Should take less than 45 minutes to complete  
(let me know if it takes more and why)
- Complete by August 18 (plenty of time)

# Strategy Survey

## 2016 Updates

Instructions

Strategy Survey

Strategy Survey Preview

Narrative Overview

Narrative Matrix

Narrative Matrix (Form)

Peer Review

Submit Update

Help!

## Strategy Survey 2016



To ensure your survey is saved and available, and to allow you to complete it on multiple computers, you should create an account through the CCG page, confirm the email, and log in.

[CREATE AN ACCOUNT](#)

[LOGIN](#)

In order to gain a more comprehensive understanding of the work that institutions do toward college completion, a campus strategy survey accompanies the narrative update on CCG activities. The strategy survey is an opportunity for institutions to indicate each strategy that they are pursuing or have pursued in the past year, allowing them to focus more in depth on those that are of the greatest impact and priority on their campus in their narrative comments. The survey for 2016 follows the general pattern from previous years, clustering activities by CCG strategy and goal. Campuses are asked to indicate which of the strategies they are engaged in; there is not expectation that any campus will undertake activities across all areas.

The metrics guide that was previously generated from campus responses is now available for **review** and downloading **here**. You can preview this survey **here**. You can save a draft of your survey at any point and return to it to complete it:

# Strategy Survey



Complete College Georgia  
The University System of Georgia

Search this site... 

[Home](#) [About CCG](#) [Institutions](#) [Completion Toolkit](#)

## User account

[Create new account](#) [Log in](#) [Request new password](#)

**Username \***

Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

**E-mail address \***


A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

[Create new account](#)

# Strategy Survey



Complete College Georgia  
The University System of Georgia

Search this site... 

[Home](#) [About CCG](#) [Institutions](#) [Completion Toolkit](#)

[completega.org/user](https://completega.org/user)

## User account

[Create new account](#) [Log in](#) [Request new password](#)

**Username \***

Enter your Complete College Georgia username.

**Password \***

Enter the password that accompanies your username.

[Log in](#)

# Strategy Survey

Don't Panic.

[jonathan.hull@usg.edu](mailto:jonathan.hull@usg.edu)

# Metrics Guide

- Metrics-Strategies Guide is available online
  - Intended as a guidance document only; you do NOT need to report on all of the listed indicators
- A suite of validated metrics from the Data Warehouse will be provided mid-June as a reference point.

# Narrative Report

## Section 1: Institutional Mission and Student Body Profile

- Not a comprehensive review of your data and mission but a targeted discussion that explains:
  - Who you are
  - Why you are focusing your work where you are
  - Connect data tables to work you discuss later

# Narrative Report

## Section 2: Institutional Completion Goals, High Impact Strategies and Activities

- This is where you tell us what you've done and how it has gone for 2015-2016
  - There is a matrix available to use
  - Format is largely the same as last year



# Narrative Report

## Section 2: The Matrix

- A definition/general description of the strategy or activity;
- The CCG or campus goal to which it is aligned;
- A statement explaining why this strategy is high priority or impact (new);
- The principal point of contact for the strategy or activity (new);
- a summary of resources and activities conducted
- prior to the reporting year (if any) and
- in the reporting year;
- Measures by which you are judging the progress of the activity including
  - the baseline status of the metrics (defined most often as the status the year prior to initiating the strategy or activity, although a determined point in time is also possible)
  - the interim measures (year-on-year measures), and
  - final measures of success, the eventual goal for the strategy, if appropriate. For this final measure, institutions are encouraged to identify the degree of success they wish to achieve for a given strategy and the time period that they feel it will take to accomplish this. In areas where there is no “end goal,” an appropriate level of growth is a suitable proxy
- Lessons Learned

Each strategy should be its own element of your report



# Narrative Report

**2016 CCG CAMPUS PLAN UPDATES**  
*Narrative Overview Sample Matrix (repeat for each strategy)*

**High-impact strategy**  
Briefly describe the strategy or activity.

**Related Goal**  
Which completion goal does this strategy address?

**Demonstration of Priority and/or Impact**  
Briefly describe how this strategy or activity addresses a priority for your institution and/or has the potential to be high impact on your campus. How does meeting these goals increase student completion?

**Primary Point of Contact for This Activity**  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_ email: \_\_\_\_\_

**Summary of Activities**  
What activities were underway prior to the 2015-2016 academic year? What progress have you made towards implementing this strategy in the 2015-2016 academic year? What specific activities did you engage in this year in regards to this strategy?

Print Layout View    Sec 1    Pages: 1 of 2    Words: 6 of 228    100%

# Narrative Report

## Section 3: Observations

- What works? what doesn't?
- What are your challenges and successes?
- What support or further research is needed?
- What will you change in your work for next year?

2016 CCG Campus Plan Updates

# OBJECTIVES

# What are we looking for?

- Updates should focus on high impact, high priority work
- Give us a picture of your institution's mission and your student body
- To help us share your work, please use the guidance (matrix) provided.
- Reflect on work completed in 2015-2016 year.

# What are we looking for?

- Baseline, Interim Measures of Progress, and Measures of Success should all be actual numbers. Try to set long term goals for the work you are doing.
- Each strategy should be reported separately.
- Please provide the project lead when possible.

2016 CCG Campus Plan Updates

# WHAT'S NEW FOR 2016?



# What's New?

- Updated Strategy Survey
- Validated data from the Warehouse
- Statement of impact or priority.
- Principal contact for each activity in your report.
- No limits on the number of strategies
- Reasonable limits on reports (<10 pages)

# Peer Review

- Optional peer review
  - Institutions wishing to have a review must submit their reports by **August 18**
  - Institutions opting out of peer review may receive retrospective feedback; reports may be edited by the System Office for consistency
- Focused feedback on activities
- Looking for volunteers to serve as reviewers with content area expertise
- Sign up at:  
*[completega.org/peer\\_review](http://completega.org/peer_review)*

2016 CCG Campus Plan Updates

# **SUBMITTING YOUR REPORT & GETTING HELP**

# Submitting Your Update

Updates should be one MS Word file (no PDFs) from the President's Office

- Submit online at:  
*[completega.org/submit\\_2016](http://completega.org/submit_2016)*
- Submit by email to:  
*[CCG@usg.edu](mailto:CCG@usg.edu)*
- Updates are due by October 28 to the System Office (August 18 if you want a preliminary review)

# Campus Liaisons

Jonathan Watts Hull	Robert Todd	Heather Collins	Judy Monsaas	Barbara Brown
<a href="mailto:jonathan.hull@usg.edu">jonathan.hull@usg.edu</a> 404-962-3129	<a href="mailto:robert.todd@usg.edu">robert.todd@usg.edu</a> 404-962-3143	<a href="mailto:heather.collins@usg.edu">heather.collins@usg.edu</a> 404-962-3137	<a href="mailto:Judith.Monsaas@usg.edu">Judith.Monsaas@usg.edu</a> 404-962-3122	<a href="mailto:barbara.brown@usg.edu">barbara.brown@usg.edu</a> 404-962-3107
Abraham Baldwin Agricultural College Albany State University/Darton State College Armstrong Atlantic State University Atlanta Metropolitan State College Augusta University Bainbridge State College	Clayton State University College of Coastal Georgia Columbus State University Dalton State College East Georgia State College Fort Valley State University	Georgia College & State University Georgia Gwinnett College Georgia Highlands College Georgia Institute of Technology Georgia Southern University	Georgia Southwestern State University Georgia State University Gordon State College Kennesaw State University Middle Georgia State University Savannah State University	South Georgia State College University of Georgia University of North Georgia University of West Georgia Valdosta State University

# Resources

[completega.org/Plans2016](http://completega.org/Plans2016)

- Instructions
- Strategy survey & preview
- Metrics Guide
- Narrative overview instructions, matrix and matrix form
- Peer review nomination
- Submission link
- Campus liaison list
- This presentation (soon)

# Questions?

Please post your questions  
to the chat box.

# Thank You

Jonathan Watts Hull

[jonathan.hull@usg.edu](mailto:jonathan.hull@usg.edu)

404-962-3129

[completega.org/Plans2016](http://completega.org/Plans2016)